Directions for Completing Background Check – Eagle Mountain-Saginaw ISD
Student Observers

1. Go to the EMS ISD Clinical Teaching site, [https://www.emsisd.com/Page/196](https://www.emsisd.com/Page/196).
2. Two forms are required.
3. Click on “Student Observation Request” to access the first form.
4. Click on “Criminal History Release” to access the second form.
5. Complete the forms.
6. Email the completed forms to [COE-ClinicalPractice@unt.edu](mailto:COE-ClinicalPractice@unt.edu) no later than the due date as listed on the placement letter.