Directions for Completing the Background Check for Birdville ISD Observers

1. Go to the Birdville ISD Volunteer Application website, [https://www.birdvilleschools.net/Page/56141](https://www.birdvilleschools.net/Page/56141)

2. Carefully read the instructions on this site.

3. Click on “Access Registration Form for Observation” at Step 1. Send this form to COE-ClinicalPractice@unt.edu.

4. Click on “Access Volunteer Partnership Information/Volunteer Application” under Step 2.

5. Click on “Click here to view English volunteer application.”

5. You will need to click on “Next” to begin the application.

4. On the Functions page, check “Classroom Helper.”

5. Complete and submit the form.

6. You should receive an email verification from Birdville ISD. Please forward this email verification to COE-ClinicalPractice@unt.edu along with the Registration Form for Observation by the due date listed in the email you received.