Directions for Completing the Background Check for Allen ISD

1. Go to the Allen ISD website, www.allenisd.org
2. Click on “Departments”
3. Click on “Human Resources”
4. Click on “Register to Be a Volunteer” from the left side menu
5. Click on “Volunteer Application”
6. If this is your first time to complete this form you will need to click on “here” beside “New User”
7. Complete the form.
8. You should receive an email verification from Allen ISD. Please forward this email verification to COE-ClinicalPractice@unt.edu by the due date listed in the email you received.