2018-2019 College of Education Ambassador Reference Form

Applicant: Complete this section prior to distributing to your reference

Name of Applicant: _________________________     Phone: ____________________________

The Family Educational Rights and Privacy Act of 1974 provide students the right to access this form. This right may be waived, but no school or person can require the student to waive this right. Check the desired statement and sign below.

___ I waive my right to review this recommendation form.

___ I do not waive my right to review this recommendation form.

Signature of Applicant: __________________________________________________________

To the Reference:
The College of Education (COE) is seeking exceptional students to serve as Ambassadors. If selected, this student would serve as a student recruiter and student representative to prospective students and the community. The applicant’s ability to communicate effectively and willingness to take initiative is crucial. You can assist in the selection process by answering the following questions with regard to the applicant’s ability to contribute and succeed as a member of the COE Ambassador program.

Strengths and Weaknesses:
What are this applicant’s greatest strengths?

What are this applicant’s greatest weaknesses?

Abilities: Use the scale below to assess the applicant’s ability in the following areas.
5=Excellent  4=Good  3=Average  2=Fair  1=Unacceptable   NA=Not applicable

_____ Communication skills (oral and written)
_____ Promptness
_____ Respect for authority
_____ Relationships with peers
_____ Willingness to take initiative
_____ Ability to cope with stress
_____ Ability to solve problems
_____ Ability to manage time and finish tasks on time
_____ Ability to accept responsibility for own actions
_____ Ability to speak in front of small and large groups
_____ Ability to listen and follow directions
_____ Ability to think fast on their feet
Do you think this candidate would represent the COE Dean Bomer and other VIPs well?

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Do you think this candidate is someone with whom prospective students could relate easily?

_____________________________________________________________________________________
_____________________________________________________________________________________

Do you think this candidate is someone with whom parents could relate easily?

_____________________________________________________________________________________
_____________________________________________________________________________________

Final Recommendation
Please check one:

___ I recommend this applicant without reservation as an excellent COE Ambassador candidate.

___ I recommend this applicant as a good COE Ambassador candidate.

___ I have some reservations, but believe this candidate has a reasonable chance of success.

___ I have substantial doubts about this applicant’s ability to serve as a COE Ambassador.

___ I do not recommend this applicant for the COE Ambassador program.

Thank you for serving as a reference for this applicant. Your feedback is crucial to our selection process. Please return this form, in a sealed envelope signed across the seal, to the applicant so he or she may submit a complete application packet by Friday, April 6th, 2018.

Signature:____________________________ Date:____________________