# Secondary Level and All Level Teacher Certification Information

## Teacher Education Admission Requirements:

1. Junior standing (minimum of 60 earned hours)
2. A 2.75 overall GPA and a 2.75 UNT GPA
3. Appropriate exam scores on either the SAT, ACT or PRAXIS Core Academic Skills for Educators Test (Reading #5712, Writing #5722, Math #5732, or all three sections #5751):
   a. Required for ALL students seeking teacher certification
   b. See Advisor for specific required admission scores
   c. For details and registration information about the PRAXIS Core Academic Skills for Educators Test:
      i. Visit the Praxis website: ets.org/praxis
      ii. Call the Praxis hotline: (800) 772-9476
      iii. Call the UNT testing center: (940) 369-7617
4. Rating of Accepted on the online Interview Questionnaire
   a. Directions are available at: http://tiny.cc/untinterview
   b. Must be approved by department in order to be admitted to the teacher education program
   c. Responses reviewed by department first of each month*
5. An official degree audit with certification

   **Once Items 1-5 are complete, schedule an appointment in the College of Education Student Advising Office, by calling 940-565-2736, to complete items 6 & 7 and to finalize the admission process.**

6. A signed Application for Admission
7. An offer letter of formal admission which **must be signed and returned within 72 hours** to finalize the admission process.
   - Contact the College of Education Student Advising Office, 565-2736, Matthews Hall 105, www.coe.unt.edu/sao
   - Applications submitted without an appointment/informational meeting will be processed within 7-10 business days
   * Kinesiology department reviews Interview Questionnaire responses twice a semester, at mid-term and finals week

## State Certification Exams

All certification students must pass state certification exams to become teacher certified in the state of Texas:

- **Pedagogy and Professional Responsibilities (PPR) – EC-12** – This test will cover your knowledge of good teaching practices and the ways in which a professional teacher should behave in school settings.
  - **Content area** – The test will cover your knowledge of the subject(s) that you will be teaching as a professional teacher in a school setting.

OR

- **TEXES LOTE EC-12** – Required for all foreign language content areas. Test will include a pronunciation section and a multiple-choice section covering grammar, translations, culture, and literature.
- For additional information contact the TEXES Advising Office: 940-369-8601, Matthews Hall 103, www.coe.unt.edu/tesexes

## Pedagogy Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Sequence</th>
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</thead>
<tbody>
<tr>
<td>EDCI 3800</td>
<td>Professional Issues</td>
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<tr>
<td>EDCI 3830</td>
<td>Processes and Evaluation</td>
<td></td>
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<tr>
<td>EDCI 4060</td>
<td>Content Area Reading</td>
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<tr>
<td>EDCI 4070</td>
<td>Diverse Populations</td>
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<tr>
<td>EDCI 4840</td>
<td>Instructional Strategies/Classroom Mgmt *</td>
<td></td>
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<tr>
<td>EDCX 41XX</td>
<td>Student Teaching</td>
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*Requires a permission code from Clinical Office for registration

- Apply during the long semester before enrollment at www.coe.unt.edu/cclinical-practice-office

- Taken long semester preceding student teaching

- Taken final long semester; All other courses must be completed prior to student teaching

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Revised: June 19, 2017
Teacher Certification Process Checklist

☐ Apply to the Teacher Education Program

☐ Purchase Tk20 upon registration for use in the education courses (www.coe.unt.edu)
  • Comprehensive data management system
  • Subscriptions will be effective for seven years from the date of purchase

☐ Semester before EDCI 4840: ___________
  • Attend an informational meeting and apply for early field experience a semester in advance (www.coe.unt.edu/clinical-practice-office)
  • Take practice certification exams (www.coe.unt.edu/texes)
    o Must be admitted to the teacher education program and enrolled at UNT for the current semester
    o Preparation manuals available through the TExES Advising Office website (www.coe.unt.edu/texes)
    o Questions about practice exams – contact the TExES Advising Office, Matthews Hall 103, 940-369-8601

☐ Semester before Student Teaching (typically, during EDCI 4840): ___________
  • Visit with the TExES Advising Office to gain access to your TEAL account with Texas Education Agency (TEA)
  • Write down the TEA ID number you are assigned and keep it in a safe place
  • Take state certification exams – Take PPR and any remaining state certification exams for which you were not successful (www.coe.unt.edu/texes)

☐ Semester of Student Teaching: ___________
  • Attend the mandatory student teacher orientation meeting at the beginning of the semester.
  • Apply for graduation through the college of your major
  • Apply for teacher certificate with the state of Texas at (www.tea.state.tx.us)
    o To apply for your certification you MUST meet the following criteria:
      ■ Be in your final semester
      ■ Passed all the required state certification exams
      ■ Finished student teaching
    o The actual application (visit www.coe.unt.edu/student-advising-office/steps-teacher-certification for detailed instructions)
      ■ Log into your TEAL account (www.tea.state.tx.us)
      ■ Click on Applications
      ■ Select the “Standard Certificate” option
      ■ For the entity to recommend you, choose the “University of North Texas (University Based)” option
      ■ After submission of your application, our Certification Specialist will review your application to ensure that you have met the state requirements.
      ■ Since we receive hundreds of applications every semester, we ask for your patience while we process your recommendation.
    o UNT does not award teacher certification – UNT recommends teacher certification candidates to the state
    o The Texas Education Agency (TEA) is the entity that awards teacher certification in Texas
    o To be recommended to the state by UNT you must have:
      ■ The appropriate degree posted to UNT transcripts
      ■ The appropriate GPAs posted on your degree audit (UNT, overall, teaching field and education)
      ■ Passing scores on the appropriate state certification exams
      ■ Submitted an application for teacher certification on TEA website
  • Once UNT recommends you to the TEA, you will receive a confirmation email from the state informing you that you have been recommended by UNT. The TEA will only issue the certificate AFTER you have paid all applicable fees and your fingerprinting status shows as “complete” on your TEAL account.
  • You may view and print your certificate online through your TEAL account once it has been issued by the TEA.

☐ If you have questions regarding teacher certification, please visit www.coe.unt.edu/student-advising-office/steps-teacher-certification or contact Jill Denniston, Teacher Certification Office, UNT, Jill.Denniston@unt.edu.

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